



media, entertainment & arts alliance
the people who inform and entertain

Media, Entertainment & Arts Alliance National Stunt Committee Grading Procedure

September 2010

New Submission process added February 2022

The Media, Entertainment & Arts Alliance

The Media, Entertainment & Arts Alliance (Alliance) is the industrial and professional organisation representing the people who work in Australia's media and entertainment industries. Its membership includes journalists, artists, photographers, performers, dancers, symphony orchestra musicians, freelance musicians and film, television and performing arts technicians.

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The National Stunt Committee

The National Stunt Committee is a committee of twelve graded stunt personnel elected biennially by the membership and constituted as follows:

- (a) Four graded stunt actors from a minimum of three states.
- (b) Four graded safety consultants/supervisors from a minimum of three states.
- (c) Four graded stunt coordinators from a minimum of three states.

All Committee members must have obtained work in the role for which they are nominated to be elected within 2 years immediately prior to the close of nominations. Evidence of such work by way of contracts or call sheets may be sought.

The National Stunt Committee shall devise and administer the Grading Procedure and consider matters affecting stunts and related issues in the film and television industries.

Only stunt actors or higher grades have voting rights in this election.

Definitions

Stunt Action Person (SAP) means a person suitably graded, qualified and skilled to perform in background action and group stunt work under the supervision of a MEAA graded Stunt Coordinator. SAP cannot perform mainline stunts.

Stunt Actor means a person suitably graded, qualified and skilled to perform stunts. Stunt Actors must work under the supervision of a MEAA graded Stunt Coordinator. A Stunt Actor can be designated as a stunt safety or stunt assistant.

Safety Consultant/Supervisor means a person suitably graded, qualified and skilled to provide specialist knowledge, expertise and advice regarding the most appropriate measures to minimize risks associated with the production.

Assistant Stunt Coordinator means a person whose duties include, but are not limited to: assisting the Stunt Coordinator with administrative procedures (e.g., stunt budgets and production liaison) and the set-up and execution of stunts and/or hazardous action. An Assistant Stunt Coordinator can be utilised on another unit or area under the Stunt Coordinators discretion and direction, where the Stunt Coordinator has supervised the assistant in preparation of stunt/action.

Stunt Coordinator means a person suitably graded, qualified and skilled to arrange, set up and oversee the production of a stunt.

Identifiable Stunt means stunt action performed that requires any extraordinary skill or endured discomfort as part of the performance. Examples are including but not limited to: fire burns, near explosions, vehicle impacts, high falls, stair falls, horse falls, flying rigs, air rams and ratchet rigs, precision stunt driving.

The Assessment Process

All applicants must submit a completed (see Assessment Criteria for level sought) application and appropriate supporting documentation with evidence of skills and experience to the National Stunt Committee and are subject to their majority decision. Applicants cannot work in the category sought until the application has been approved by a majority of members on the National Stunt Committee. Applicants should note that the application must be lodged in the applicant's home State of the previous 2 years.

Applicants should note that the material presented by you to support your application for grading will form the basis of the decision made by the National Stunt Committee. It is the applicant's responsibility to ensure that all relevant material is provided.

Procedure

Applications need to be created as **one clearly marked PDF document** and contain a Showreel. You need to supply **2 USB copies** of the application to MEAA,

MEAA

Att Michelle Rae

Level 3, 16 Peel St

South Brisbane QLD 4101

and **upload your entire** application using the following link

<https://form.jotform.com/withMEAA/stunt-grading-application>

If your PDF document is greater than 14MB you will need submit a document that has a link to the file sharing technology you are using within the online form. Please ensure all committee members are able to access the file. Failure to ensure access to committee via a file sharing link where necessary may result in the application not be assessed. Full copies of the application will be forwarded to all members of the National Stunt Committee for assessment at the next meeting. Applications forwarded to committee members will include all recommendations and other documentation.

The National Stunt Committee will consider the application and provide a decision to the applicant.

Approval by a majority of National Stunt Committee members will result in the applicant being recorded as graded in the appropriate category. Successful applicants will be subject to a period of 12 months probation, during which time they cannot write recommendations for other applicants at an equivalent or higher grading.

Letters advising applicants of the outcome of their grading are to be forwarded by the relevant Equity representative within 7 days of the National Stunt Committee meeting at which their application was assessed. Notices of successful applications are also to be forwarded to the Membership Centre for entry on the database.

Absence from industry

Where stunt personnel are absent from the stunt industry for 2 years or more those personnel must

have their grading reconfirmed with the National Stunt Committee upon their return.

General Assessment Criteria

In assessing applicants for grading at the various levels, the Committee takes into consideration the following:

- the information contained in each application plus any additional DVD evidence as required;
- the quality and type of stunt work and/or training carried out by the applicant;
- the applicant's qualifications and achievements;
- the applicant's attitude towards working in the stunt industry;
- the applicant's ability to communicate effectively, both verbally and in written materials;
- the applicant's aptitude and potential for work in the industry; and
- written recommendations/references; and
- applicants must be Australia/New Zealand citizen/permanent resident and be eligible to join the Alliance

All licenses, qualifications and certificates must be nationally recognised in Australia or be training and/or competition undertaken in Australia. Where licenses, qualifications or certificates of competency vary from state to state, the National Stunt Committee will advise the minimum level required.

Contracted work done under a MEAA graded Stunt Coordinator will be considered for upgrade applications. Qualifications obtained overseas and work performed under internationally recognised Stunt Coordinators will be considered at the panel's discretion.

All applicants must pay the joining fee or be financial members of the Alliance prior to submitting an application. Contact the Alliance Inquiry Desk for further details on 1300 65 65 12.

Applications

All applicants must submit **2 USB copies and a complete the online application form:**

For Stunt Action Persons (SAP)

1. the standard application form;
2. evidence of a minimum 6 months compulsory recognised stunt training
3. certificates and/or references as proof of qualifications/level of competency;
4. logbook; and
5. written recommendations on the standard form - one from a financial MEAA graded stunt coordinator and one from a financial MEAA graded assistant stunt coordinator/or stunt actor.

For Stunt Actors

1. the standard application form;
2. certificates and/or references as proof of qualifications/experience/level of competency that verify all days were attained under proper MEAA procedures under a graded Stunt Coordinator;
3. logbook/call sheets/contracts; and
4. written recommendations on the standard form - three from financial MEAA graded stunt coordinators OR two from financial MEAA graded stunt coordinators plus two from financial MEAA graded Assistant Stunt Coordinators each with a minimum of 12 months experience at that grade.

For Safety Consultant/Supervisor

1. the standard application form;
2. certificates and/or references as proof of qualifications/level of competency;
3. logbook/call sheets/contracts;
4. three safety reports prepared in accordance with the safety code; and
5. written recommendations on the standard form - three from graded Safety Supervisors/Consultants each with a minimum of twelve months experience at that grade.

For Assistant Stunt Coordinator

1. the standard application form;
2. certificates and/or reference as proof of qualifications/level of competency;
3. logbook/call sheets/contracts
4. written recommendations on the standard form – three from financial MEAA graded Stunt Coordinators or two from financial MEAA Stunt Coordinators and one from financial graded Assistant Stunt Coordinator each with a minimum of 12 months experience at that grade.

For Stunt Coordinators

1. the standard application form;
2. certificates and/or references as proof of qualifications/level of competency;
3. written biography and logbook demonstrating:
 - a. depth of experience gained as stunt performer including a resume of stunts performed for a variety of film and television productions, the name of the supervising stunt coordinator and the number of days worked on each project;
 - b. evidence of claimed Assistant Stunt Coordinator credits as required above and experience gained in the following areas:
 - script analysis;
 - stunt breakdown and cost evaluation;
 - producers meetings and report writing;
 - casting experience for selection of suitable stunt actors;
 - production safety supervisor experience (where applicable);
 - whether the applicant has been involved in any major accidents in the industry involving injury, death or substantial damage to property;
 - knowledge of the film industry National Code of Practice (incorporating the Safety Code,
 - Safety Guidance Notes and relevant State OHS legislation); and
4. Written recommendations from 5 different MEAA graded Stunt Coordinators or 3 recommendations from MEAA graded Stunt Coordinators and 2 recommendations from MEAA graded Assistant Stunt Coordinators each with a minimum of twelve months experience at that grade.

Dispensation for Stunt Specialist on a production by production basis

1. The dispensation application form
2. certificates and/or references as proof of qualification/level of competency
3. evidence that shows no graded Australian stunt performer could fulfill the role
4. written recommendation on the standard form from one financial MEAA graded stunt coordinator

Dispensation requests should be emailed to michelle.rae@meaa.org and members@meaa.org . The request must be accompanied by Risk Assessments and SWMS for the stunt.

DVD evidence

Acceptable video evidence is not required to be of broadcast quality but must clearly identify the applicant as the person performing the action and must nominate each skill category being relied upon. Applicants wishing to have a particular skill included for consideration in their application must provide footage of having participated in the nominated skill. Please note: video evidence is only required for applications at the level of SAP and Stunt Actor.

Logbooks

Logbooks must include the date of training/work, details of the type of stunt undertaken and the level of competency achieved, the name of the graded Stunt Personnel and/or Stunt Coordinator who supervised the training/work session and their signature.

Insurance

It is the responsibility of all persons undertaking stunt training and/or stunt work to obtain an appropriate insurance policy or ensure that their trainer/employer offers adequate coverage.

Training and courses

It is the responsibility of all persons undertaking stunt training and/or courses to ensure any training sessions or courses are conducted by a person(s) suitably graded, qualified, skilled and recognised under the National Stunt Committee Grading Procedure.

Letters of Recommendation

Recommendations must be completed on the standard form (see attached) and currently graded financial personnel must write them. The writing must be legible, they must be signed and dated and must be current (i.e., within the last 12 months). Recommendations cannot be provided if the referee has not worked with the applicant. For Stunt Action Person (SAP) applicants, it is sufficient if the applicant has trained with the referee.

General

Applications can be submitted entirely on disc for examples of an adequate and preferred application please see the Alliance Online website. Paper applications should NOT be submitted in folders, plastic sleeves or bindings so that they might easily be posted, photocopied and filed.

Closing dates

Please contact Alliance Information Desk on 1300 65 6512 to confirm meetings prior to submitting your application. Applications for grading must be received by your home-state Alliance office one month prior to be considered for grading at the meeting following.

Eligibility Criteria

Stunt Action Person (SAP)

All applicants for Stunt Action Person/Stunt Trainee grading must be at least 18 years of age.

1. Of the five (5) categories - Body Control, Heights, Vehicles, Animals (Riding and Driving) and Water - applicants **must** have competency in Body Control and three out of the four remaining categories with a choice of skill within each category. However, it is compulsory for the applicant to have a minimum of 6 months recognised general stunt training and competency in one of the two Body Control sub-categories.
2. All applicants must hold a Senior First Aid Certificate or state equivalent.

Category one – Body Control

Compulsory – General stunt training

SKILL LEVEL

Body Control Competency to be evidenced in a range of basic stunt body control skills such as but not limited to basic falls, rolls, fights and work with mini tramp and rigs. Logbooks signed by MEAA graded stunt personnel must be used to present written evidence of skills achieved through training in addition to DVD evidence.

Sub-category A - Physical

SKILL LEVEL

All applicants must show proof of a minimum of one-year active involvement with evidence of competition and/or reference from a recognised instructor/coach in one of the following fields.

- Gymnastics
- Trampoline
- High Diving
- Dancing
- Snow skiing/boarding

Sub-category B - Fighting

SKILL LEVEL

All applicants must show proof of a minimum of one-year active involvement with evidence of competition and/or reference from a recognised instructor/coach in one of the following fields

- Martial Arts
- Boxing
- Wrestling
- Fencing/theatrical fighting

Category two - Heights

SKILL LEVEL

All applicants must show proof of a minimum of one-year active involvement and/or certificate of basic proficiency i.e., completion of a recognised course and/or a reference from a recognised instructor/coach in the field.

- Climbing
- Roping
- Falls 6 metre minimum into a fall arrest device supervised and witnessed by Stunt Coordinator.
- Parachuting Qualification in free fall parachuting involving completion of a basic course consisting of theory, landings, ground work, static jumps and free fall.
- Hang-gliding Basic (1st level) license involving completion of recognised course.

Category three - Vehicles

One nationally recognised vehicle license.

AND

Successful completion of a RTA or stunt grading committee recognised defensive and advanced driving course(s).

Category four – Animals (Driving or Riding)

SKILL LEVEL

Horses, camels, bulls Proof of minimum of one-year active involvement and/or evidence of competition. This can be any area - dressage, jumping, eventing, western pleasure, cutting, rodeo, carriage driving - provided the applicant has full knowledge of saddlery and tack

OR

Blue Group (or equivalent State level) Pony Club.

Category five - Water

SKILL LEVEL

Swimming Bronze Cross/Bronze Medallion or equivalent in Life Saving.

Under Water Diving Open Water Certificate with minimum of ten logged dives undertaken within the last twelve months.

Yachting Proof of minimum of one-year active involvement with a recognised sailing club and/or evidence of competition plus reference from a recognised instructor in the field.

Water skiing/wind surfing/surf boarding Proof of minimum of one-year active involvement and/or evidence of competition plus reference from a recognised instructor in the field.

Recognition of Stunt Action Persons (SAP)

Once approved by the National Stunt Committee:

- a) each SAP must remain at this grading for a minimum period of twelve months to obtain basic experience and understanding of stunt work and safety issues in the film and television industry;
- b) each graded SAP must apply for upgrading to Stunt Actor within a three year period or the National Stunt Committee will review the ongoing grading of the SAP.

A SAP cannot accept work as a stunt assistant, stunt safety, assistant coordinator, stunt actor, or stunt coordinator.

Stunt Actor

Stunt Actor applicants must have met the grading requirements at the Stunt Action Person (SAP) level and have worked as a SAP for a minimum of twelve months. Stunt Actor applicants must have performed in at least five (5) productions on a variety of production types such as film, television (mini series, telemovies, series, serials) and television commercials under the supervision of financial MEAA recognised Stunt Coordinators. In addition, the applicant must have worked fifty (50) days on camera which can be verified by call sheets, contracts and signed logbook specifying actual time worked, the nature of the action performed and the level of competency.

An applicant must be prepared to demonstrate their skills, as required, before representatives the National Stunt Committee and in particular, the applicant must provide evidence of advanced stunt skills and a competent knowledge level of stunts gained through experience and/or training in a minimum in five out of the following six categories: ANIMALS, VEHICLES, WATER, HEIGHTS, FIRE (compulsory) and BODY CONTROL (compulsory). To be graded as a Stunt Actor a performer must show an increase in stunt skills since their SAP grading.

Applicants will be required to demonstrate that they have a full knowledge of the setting up and preparing (including choreography) for burns and/or torches as well as a clear understanding of the safety aspects of working with fire. Applicants will be required to provide logbook evidence that they have acted as safety assistant on a minimum of five (5) burns and/or torches in addition to participating in a minimum of one partial torch signed by a MEAA recognised Stunt Coordinator.

A Stunt Actor can work as a Stunt Assistant or Stunt Safety but CANNOT accept work as a Assistant Stunt Coordinator, or Stunt Coordinator.

Safety Consultant/Supervisor

The minimum requirements for grading at this level are the following:

1. Eight (8) years experience in the film and television industry including experience as Stunt Actor with a minimum of 200 days of on-set experience **or** 500 days of on-set experience in another crew area with an appropriate breadth of specialist knowledge, experience and expertise aimed at minimising risks to both cast and crew

OR

Six (6) years experience in the film and television industry including experience as Stunt Actor with a minimum of 400 days of on-set experience or 800 days of on-set experience in another crew area with an appropriate breadth of specialist knowledge, experience and expertise aimed at minimising risks to both cast and crew.

For either of these options, on-set experience must be verified by logbook and/or evidence from call sheets, crew lists, deal memos/contracts or, upon request, from credits.

2. A minimum of fifty (50) days on set/location as Assistant Safety Supervisor with an accredited Safety Supervisor. These days must be on a variety of productions which combine credits on feature films, television (mini series, telemovies, series, serials) and television commercial productions. Further, a minimum of five production meetings and location surveys must be
3. attended with an accredited Safety Supervisor. This experience must be verified by logbook or information contained in written recommendations from Safety Supervisors.
4. Completion of at least three (3) Safety Reports, one of which must be a feature film, telemovie or mini-series. The scripts used must contain a broad range of safety issues for assessment. The preparation of these safety reports must be under the guidance of an accredited Safety Supervisor(s). These safety reports are submitted with the grading application to the home-state Committee. Additionally, the actual scripts on which the reports are based should be made available to the Committee or the reports should give an adequate, detailed scene description, so proper consideration and assessment of the report's quality can be made.
5. Written recommendations completed on the standard form from three accredited Safety Supervisors with a minimum of twelve months experience each. In writing recommendations for the applicant, the Safety Supervisor(s) should refer to both their work with the applicant and the safety reports submitted. At the very least, these reports should be evaluated on the basis of the originating scripts and the referees should provide written comment in their recommendations.
5. Level Two First Aid certificate or state equivalent.
6. Evidence of working knowledge of the Film and Television Industry Safety Code, industry approved AFC Safety Guidance Notes and State Occupational Health and Safety legislation. The applicant must be able to demonstrate an awareness of Australian Standards and other legislation affecting health and safety in the film industry e.g. Electrical Safety and Underwater Filming standards. Testing of this knowledge will be via home-state committee interview or by practical test. Applicants should note that the ability to prepare safety breakdowns and reports and liaise with production personnel concerning safety requirements is an important consideration of the National Stunt Committee.

Assistant Stunt Coordinator

1. Six (6) years experience in the film and television industry including experience as Stunt Actor with a 275 days with minimum of 100 days of in front of camera experience and a minimum of 100 days behind camera experience accrued under a nationally graded Stunt Coordinator and log booked accordingly.

2. Level 2 First Aid certificate or state equivalent.
3. Must have national competency to complete Risk Assessments to the National or State Occupational Health and Safety Act. Applicant must provide a copy of the relevant Certificate certifying the competency.
4. Written Recommendations from 3 financial MEAA graded Stunt Coordinators or 2 from financial MEAA graded Stunt Coordinators and 1 from financial MEAA graded Assistant Stunt Coordinator each with a minimum of 12 months experience at that grade.

Stunt Coordinator

An applicant for grading as a Stunt Coordinator must meet the grading requirements of Safety Consultant/ Safety Supervisor and be graded accordingly or meet the grading requirements of Assistant Stunt Coordinator and be graded as such.

Applicant will not be considered unless the following requirements have been achieved:

1. The applicant has worked as an Assistant Stunt Coordinator for 200 days on at least 5 different productions which can be a combination of feature films, television (mini series, telemovies, series, serials) and television commercial productions. The applicant must prove that they have worked on a reasonable range (type, complexity etc) of stunts on these productions. Verification will be by logbook entry signed by the relevant MEAA graded Stunt Coordinator and by providing evidence from call sheets, crew lists or deal memos/contracts and/or upon request from credits.

OR

The applicant has worked as an Assistant Stunt Coordinator (see above) for a minimum of 150 days on at least 10 different productions which must be a combination of feature films, television (mini series, telemovies, series, serials) and television commercial productions. The applicant must prove that they have worked on a reasonable range (type, complexity etc) of stunts on these productions. The applicant must also be graded as a Safety Consultant/Supervisor and have a minimum of 50 days work at this grading. Verification will be by logbook entry signed by the relevant Stunt Coordinator and by providing evidence from call sheets, crew lists or deal memos/contracts and/or upon request from credits.

OR

The applicant has worked as an Assistant Stunt Coordinator for a minimum of 100 days on a reasonable range of productions (as above) plus experience as a Safety Consultant/Supervisor on a variety of productions covering the equivalent of 100 days provided that the applicant can show that the work performed includes Safety Consultancy and Safety Supervision involving stunts and/or hazardous action. Verification will be by logbook entry signed by the relevant Stunt Coordinator(s) and by providing evidence from call sheets, crew lists or deal memos/contracts and/or upon request credits.

PLUS

The applicant must show proof of:

- 3 stunt breakdown including Risk Assessment
- 3 budget breakdowns
- producers meetings and report writing;
- casting experience for selection of suitable stunt actors;

The applicant must have Ten (10) years experience in the film and television industry including a minimum of 300 days of frontline stunt work across a range and complexity of stunts. In meeting this requirement, the applicant must prove that they have had obtained a reasonable amount and range of work throughout this period, for example, an applicant who was unable to obtain work for a 2 year period would not be deemed to have met this requirement.

2. Applications must contain a written biography showing:-

a) Depth of experience gained as stunt actor and include a resume of stunts performed for film and television productions, the name of supervising Stunt Coordinator and the number of days worked.

b) Evidence of experience gained in the following areas:-

- whether the applicant has been involved in any major accidents in the industry involving injury, death or substantial damage to property; and
- knowledge of the film industry National Code of Practice (incorporating the Safety Code, Safety Guidance Notes and relevant State OHS legislation).

3. Stunt Coordinator applicants must have obtained Certificate IV in Training and Assessment.

4. Five recommendations from 5 different MEAA graded stunt coordinators or 3 recommendations from MEAA graded Stunt Coordinators and 2 recommendations from MEAA graded Assistant Stunt Coordinators each with a minimum of twelve months experience at that grade.

Letter of Recommendation For all Stunt Actor, Safety Consultant/Supervisor, Assistant Stunt Coordinator, Stunt Coordinator

All letters of recommendation **must** be completed by the referee on this form.

Name of the applicant:.....

Name of referee:.....

Your contact number:.....

Level at which you are graded:.....

Date of your grading:.....

How long have you known the applicant for?.....

Please list dates and details of personal experience working and/or training with the applicant taking into consideration level of competency and range of skills:

.....
.....
.....
.....

How does the applicant ensure that their work is not only safe but performed effectively?

.....
.....
.....

Provide one example of how you have observed the applicant demonstrating a good working relationship with other cast and crew:

.....
.....
.....

Does the applicant have a good general working knowledge of the industry in terms of the technical and creative aspects? Yes/No (circle)

Does the applicant have a good working knowledge of safety in the film and television industry? Yes/No (circle)

What is the applicant's physical type/capacity (having regard to casting requirements)?

.....
.....

What qualification's or licences are held by the applicant?

.....
.....

In your opinion, what is the applicant's potential for stunt work?

.....
.....
.....

Are you aware of the applicant having had any other experience in the industry? If so, in what area(s)?

.....
.....
.....

Please list any known credits of the applicant:

.....
.....

Do you believe the application and the facts it contains are genuine? Yes/No (circle)

Signed:

.....

Date:

.....

STUNT GRADING APPLICATION FORM

National Stunt Committee ---- Application for grading

Name:
 Address:
Postcode:
 Phone: (H):(Mob):
 Email:
 Agent:
 Agent's Phone:
 Agent's Email:
 Are you an Australian/New Zealand Resident or Citizen.....Yes/No

Equity Member number:.....

I wish to be considered for grading as (please tick):

1. Stunt Action Person (SAP)
2. Stunt Actor
3. Safety Consultant/Supervisor
4. Assistant Stunt Coordinator
5. Stunt Coordinator

QUALIFICATIONS:

(ATTACH ALL RELEVANT DOCUMENTATION) including copies of all licences, supporting information, certificates and references etc. and the date attained.

EXPERIENCE AND CREDITS in the form of a **LOGBOOK** that lists: the date of work and number of days, the title and type of production*(1), what you were credited as*(2) – the role and action performed or the range of action supervised or coordinated, and the name and signature of the supervising stunt coordinator (3).

*(1) Mini-series, Commercial, Feature Film, TV Drama etc.

*(2) Extra, Stunt Action Person / Stunt Trainee, Stunt Actor, Stunt Utility, Stunt Technician, Assistant Stunt Coordinator, etc.

*(3) Credits / days can also be verified by signed written references.

Attach Recommendations

(Please refer to requirements for writing recommendations particularly verification of applicants days / details of credits)	Stunt Coordinators
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STATEMENT

I agree to be bound by the decisions of the National Stunt Committee, and agree to comply at all times with the National Stunt Committee Grading Procedure and the National Code of Practice (incorporating OH & S Legislation, the Film Industry Safety Code and the Film Industry Safety Guidance Notes).

Signature:

Date of Application:

Please return this form to the Alliance office in your state of residence.

OFFICE USE ONLY

Approved by Home State on:

(Date)

Graded by National Stunt Committee on:

(Date)

STUNT ACTION PERSON GRADING APPLICATION CHECK-LIST

Have you attached the relevant written proof of competency and evidence of skills (see procedure) in four out of five categories with the application form?

1. Body Control (compulsory) including 6 months recognised stunt training and one other sub-category	YES/NO
2. Heights	YES/NO
3. One nationally recognised vehicle licence AND Advanced driving course	YES/NO
4. Animals	YES/NO
5. Water	YES/NO
Copy of Current Senior First Aid Certificate or state equivalent	YES/NO
Logbook	YES/NO
Two written recommendations	YES/NO
DVD copies	YES/NO

STUNT ACTOR GRADING APPLICATION CHECK-LIST

Have you attached the relevant written proof of competency and evidence of skills (see procedure) in four out of six categories with the application form?

1. Body Control (compulsory)	YES/NO
2. Fire (compulsory)	YES/NO
3. Vehicles	YES/NO
4. Animals	YES/NO
5. Water	YES/NO
6. Heights	YES/NO
Copy of Current Senior First Aid Certificate or state equivalent	YES/NO
Logbook/call sheets/contracts	YES/NO
Three written recommendations	YES/NO
DVD	YES/NO

ASSISTANT STUNT COORDINATOR APPLICATION CHECK-LIST

Have you attached the relevant written proof of competency and evidence of skills (see procedure) with the application form?

Logbook/call sheets/contracts	YES/NO
Level 2 first Aid Certificate or state equivalent	YES/NO
Certificate certifying that you are nationally qualified to write Risk Assessments	YES/NO
Four written recommendations	YES/NO

SAFETY CONSULTANT/ SUPERVISOR GRADING APPLICATION CHECK-LIST

Have you attached the relevant written proof of competency and evidence of skills (see procedure) with the application form?

Logbook/call sheets/contracts	YES/NO
Three safety reports	YES/NO
Three written recommendations	YES/NO

STUNT COORDINATOR GRADING APPLICATION CHECK-LIST

Have you attached the relevant written proof of competency and evidence of skills (see procedure) with the application form?

Written biography and logbook	YES/NO
Certificate IV in training and assessment certificate	YES/NO
Five written recommendations	YES/NO

NOTE: Applicants are required to include the above checklist with their application. Please circle categories and indicate what information has been attached.

National Stunt Appeals Board (NSAB)

The National Stunt Appeals Board (NSAB) consists of 12 voting members; 4 elected Stunt Actors with 5 years experience; 4 elected Safety Consultants/Supervisor; and 4 elected Stunt Coordinators and an Equity representative (appointed by Equity Federal Executive). Each state must be represented on the NSAB.

Following an application for Stunt Actor, Safety Consultant/Supervisor, Assistant Stunt Coordinator or Stunt Coordinator being rejected, the applicant can ask the presiding Industrial Relations Commissioner to review the application. The Commissioner may either reject the application or refer the application back to the National Stunt Committees with a recommendation.

The grounds of review are:

- a) Unreasonable refusal by a Stunt Coordinator to provide a recommendation;
- b) Failure of a National Stunt Committee to apply the Stunt Grading Process.

If the Commissioner refers the application back to the National Stunt Committees, and the application is again rejected, the matter could be referred to the NSAB for acceptance or rejection. The NSAB shall observe the rules of natural justice, shall meet by telephone hook-up, if necessary, and shall be empowered to request any or all information it considers necessary to reach a decision.

The NSAB shall consider written reports from the applicant and the National Stunt Committees rejecting the application.

The application presented to the Commissioner and the NSAB shall be unchanged from the application originally presented to the National Stunt Committees.



Dispensation Request Application Form

Production _____

Production company _____

Stunt Coordinator _____

MEAA Member Number _____

Stunt Coordinator contact Number _____

Stunt Coordinator Email _____

Performer Stunt Specialist/Specialist is requested for _____

(Attach photos of performer if applicable to application)

Stunt Specialist Name _____

(Attach CV, headshot and Show reel – that demonstrates performers ability and skill level for the required action)

Why is a dispensation required?

Please attach Risk Assessment and SMWS for the Action that is required to be performed by the Specialist

Provide evidence that shows no Australian stunt graded performer is available/capable (ie who have you approached, what steps you have taken to ensure there is no graded stunt performer available)
